



PERMIT APPLICATION

CITY OF HAVRE DE GRACE
DEPARTMENT OF PLANNING
711 PENNINGTON AVENUE
HAVRE DE GRACE, MD 21078
410-939-1800 410-939-7632 FAX

(Call to determine what other paperwork may need to be submitted with your application.)

DATE APPLIED: _____ **PERMIT FEE:** _____ **PAYMENT:** _____

PROPERTY ADDRESS *SUBDIVISION* *LIBER/ FOLIO*

TAX ID *ZONING* *MAP* *PARCEL* *LOT ACREAGE* *LOT NUMBER*

PROPERTY OWNER *ADDRESS* *PHONE*

APPLICANT *ADDRESS* *PHONE*

CONTRACTOR *LICENSE TYPE* *LICENSE #* *ADDRESS* *PHONE*

DESCRIPTION OF WORK: *ESTIMATED COST*

BY SIGNING BELOW YOU AGREE TO THE FOLLOWING:

- I HAVE READ THIS APPLICATION AND AFFIRM THAT THE INFORMATION I HAVE SUBMITTED ON IT TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.
- I AGREE TO COMPLY WITH THE CODES AND LAWS OF THE CITY OF HAVRE DE GRACE AND THE STATE OF MARYLAND, WHETHER SPECIFIED OR NOT.
- I WILL NOTIFY INSPECTION SERVICES TWENTY FOUR (24) HOURS IN ADVANCE FOR INSPECTIONS.
- NO WORK SHALL BE CONCEALED UNTIL INSPECTED AND APPROVED, INCLUDING CONFIRMATION OF PLUMBING FIXTURE COUNTS.
- CONSENT IS GIVEN FOR ENTRY OF AUTHORIZED INSPECTORS UNTIL THE JOB HAS RECEIVED FINAL USE AND OCCUPANCY APPROVAL.
- THIS PERMIT SHALL EXPIRE SIX (6) MONTHS FROM DAY OF ISSUANCE UNLESS WORK IS STARTED AND DILIGENTLY PURSUED.
- PLUMBING, ELECTRICAL AND MECHANICAL PERMITS AND INSPECTIONS SHALL BE OBTAINED THROUGH HARFORD COUNTY.
- **ALL PROJECTS RECEIVING A BUILDING PERMIT REQUIRES FINAL USE & OCCUPANCY APPROVAL BY THE CITY OF HAVRE DE GRACE. FINAL BUILDING INSPECTIONS BY HARFORD COUNTY DOES NOT CONSTITUTE FINAL USE & OCCUPANCY APPROVAL BY THE CITY. OWNERS AND CONTRACTORS ARE REQUIRED TO PROVIDE ALL APPROVED FINAL INSPECTIONS, INCLUDING ASSOCIATED FINAL INSPECTIONS FOR ELECTRICAL, PLUMBING, MECHANICAL AND/OR GAS. FAILURE TO PROVIDE ALL REQUIRED FINAL APPROVALS COULD RESULT IN FINES AND LIENS. CONTRACTORS MAY BE BANNED FROM OBTAINING A BUILDING PERMIT IN THE CITY OF HAVRE DE GRACE UNTIL ALL OPEN PERMITS RECEIVE FINAL APPROVALS. Initial _____.**
- THE ISSUANCE OF A ZONING CERTIFICATE DOES NOT RELIEVE THE DESIGNATED USER OF THE RESPONSIBILITY OF OBTAINING THE APPROVALS OF APPLICABLE STATE AND COUNTY AGENCIES WHEN OPENING A BUSINESS.

HOMEOWNER IS RESPONSIBLE FOR OBTAINING ANY HOA OR COA APPROVALS, AND IN GRANTING THE PERMIT APPROVAL, THE CITY MAKES NO REPRESENTATIONS REGARDING THE APPLICABILITY OF ANY HOA/COA REGULATIONS, APPROVALS, OR CONSENT FOR SUCH IMPROVEMENT.

 PROPERTY OWNER/AUTHORIZED AGENT SIGNATURE DATE

 APPLICANT EMAIL ADDRESS