



City of Havre de Grace
711 Pennington Avenue
Havre de Grace MD 21078
www.havredegracemd.com

Department of Planning
(410) 939-1800 ext 1102
Fax (410) 939-7632

Property Owner's Authorization Letter

I (we): _____
(Print Property Owners Name / Firm / Organization)

Hereby Authorize: _____
(Applicant - Name of Person to Sign Permit)

Representative of: _____
(Applicant Company Name / Organization)

To apply for, sign, and pick-up building permits for the following proposed work:

(Description of Work to be Done)

Job Location: _____
(Property Address)

As property owner(s), I (we) hereby grant permission to the applicant referenced above to apply for, sign, and pick-up the building permit for the work as indicated above. A final Use & Occupancy inspection will be required upon completion of the proposed work as specified with the building permit application. All work performed must meet all provisions of The City of Havre de Grace Building and Zoning Codes and the Laws of the State of Maryland, as applicable, whether specified or not. Residential Contractors are required to have a Maryland Home Improvement Contractors License.

Homeowner is responsible for obtaining any HOA or COA approvals, and in granting the permit approval, the City makes no representations regarding the applicability of any HOA/ COA regulations, approvals, or consent for such improvement.

Property Owner Signature

Date

Printed Name

Title

Phone Number

Email Address